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**HOMES FOR FAMILIES – STUDENT MINISTRIES COORDINATOR**

**Position Assignment**

**Title:** Student Ministries Coordinator  
**Organizational Unit:** Homes for Families  
**Recruited by:** Director of Homes for Families  
**Approved by:** Vice President of Campus Ministries

**Working Relationships**

**Reports to:** Director of Homes for Families  
**Staff Team:** Works closely with all Homes for Families staff

**Basic Functions**

The Student Ministries Coordinator plays an important role in the Homes for Families (HFF) program of South Texas Children’s Home Ministries (STCH Ministries). Coordinates the activities and recreational programs for HFF – Marshall and Bluebonnet Campuses with an emphasis on the spiritual growth and development of each child. Also acts as liaison with off campus groups for activities on and off campus with Marshall and Bluebonnet students and staff.

**Basic Responsibilities**

1. To encourage a relationship with Christ and develop spiritual growth with each child.
2. To be responsible for scheduling weekend worship services once a month for HFF campuses on the Goliad Campus with local pastors.
3. To develop and supervise student recreational and Christian spiritual growth activities on and off campus.
4. To publish a monthly activities schedule.
5. To coordinate visits of off-campus groups who come to STCH Ministries HFF campuses to do ministry work and other activities.
6. To recruit and supervise Summer Activities Workers and summer activities program.
7. To supervise and maintain HFF campuses recreation Student Center, playgrounds, and equipment.
8. To schedule, organize, and attend summer camps and mission trips with residents’ children.
9. To assist the Director of Homes for Families with all holiday parties and activities.

# Position Description

## STCH Ministries



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10. To assist the Vice President of Campus Ministries and Director of Homes for Families in the budget process, helping to anticipate expenses and operate the Homes for Families program in accordance with the budget approved by the STCH Ministries Board of Directors.
  11. To perform all other duties as assigned.

I, the employee, have read, understand, and agree with the position description for Homes for Families – Student Ministries Coordinator.

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Employee Signature

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Date

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Employee Supervisor Signature

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Date